

Executive Meeting  
December 12, 1990  
MINUTES

MA

PRESENT:

Greg Fisher  
Shirley Irvine  
Ann Hutchison  
Polly Diether  
Stephen Montgomery  
Vic Wilson  
Jennifer Martin  
Ann Chatwin  
Lynn Jenkinson  
Paul Tetrault

President  
1st Vice President  
2nd Vice President  
Secretary-Treasurer  
Chair, H & S Committee  
Chief Shop Steward  
Recording Secretary  
Sergeant-At-Arms  
Sergeant-At-Arms  
Business Agent

The meeting was called to order at approximately 2:40 p.m.

1) **ADOPTION OF AGENDA**

**MOVED:**Hutchison/**SECONDED:**Jenkinson  
That the agenda be adopted as amended.  
**CARRIED**

2) **ADOPTION OF MINUTES**

**MOVED:**Hutchison/**SECONDED:**Jenkinson  
That the minutes of Nov. 22nd be adopted.  
**CARRIED**

**MOVED:**Hutchison/**SECONDED:**Jenkinson  
That the minutes of Nov. 27th be adopted as amended.  
**CARRIED**

3) **BUSINESS ARISING:**

i. **Library Planning Committee**

Ann H. reported Blair Redlin of CUPE suggests a meeting with the Labour Committee should be held to express the concerns that the Library Committee has - there should also be some write up for the membership. Ann requested that Blair Redlin come to our office for a meeting with the Library Committee on January 2nd, the Executive and Grievance Committees should be represented at this meeting with Mr. Redlin as well.

**MOVED:**Hutchison/**SECONDED:**Irvine  
To book off interested and available members of the Executive, Grievance and Library Committees on Jan. 2nd from 1:30 p.m. to meet with Blair Redlin.  
**CARRIED**

**MOVED:**Hutchison/**SECONDED:**Wilson  
To book of the Library Committee for two hours in January (date to be set subsequently).  
**CARRIED**

**Harrison Winter School**

The letter to the successful applicants for the Harrison Winter school was approved, booking off notice should go out with this letter.

**LETTERS TO:**

**Cheryl Bucar**

re: Job Evaluation Committee

**Wayne Green**

re: Staff Development Committee

**Robin Jones**

re: CUPE & CLC Scholarships

**Stephen Hammond**

re: Extension for G. Fisher

...were presented for information.

**Medical Leave of Absence Billing**

A letter to members regarding benefit premium payments while on Medical Leave of Absence was approved with amendments. Stamped return addressed envelopes are to be enclosed with the letter when sent.

4. **CORRESPONDENCE**

**LETTERS FROM:**

**Red Cross**

re: Donations

**Canada Post**

re: G. Fisher's previous letter

**Audrey McLaughlin**

re: G. Fisher's letter to Senate on GST

were examined - no action required

**Stan Marshall (CUPE Researcher)**

- Paul & Greg to speak to Joe

**AMS President**

re: Tuition Fee increases - GF to write letter to Strangway opposing increases.

**L. Jenkinson/A. Anderson**

re: Steward Meetings - was passed to Chief Shop Steward

5. **PRESIDENT'S REPORT**

i. **Dunwoody Contracts**

GF pressed them to include specifics as to the possible cost increases and they are sidestepping the issue. They are not now pushing us to sign. The Executive agreed for now to let the matter lay and continue month by month.

ii. **Outstanding Executive Motion on Office Staffing**

Stephen Hammond has been approached and has agreed to an extension of GF's right to return to his specific job at the UBC Press (if necessary) until Feb. 15, 1991. Given this, the Executive set a 2 hour membership meeting for Jan. 17, 1991 for regular business but primarily for dealing with the outstanding motion(s).

iii. **Executive Meetings**

Dates set for: Jan. 10, 12; Feb. 11, 12, 28; Mar. 14, 26

iv. **Membership Meetings**

Dates set for: Jan. 17 (2 hrs); Feb. 21 (1 hr); Mar. 21 (2 hrs)

6. **BUSINESS AGENT'S REPORT**

i. **Office Coverage during Holiday Closure**

Paul has discussed with Vic and Vic is willing to be booked off to provide some coverage on the following basis -- Dec. 24 (11-12); Dec. 28 (1-3); Dec. 31 (11-3)

**MOVED:**Hutchison/**SECONDED:**Irvine

That Vic Wilson be booked off to provide office holiday coverage as per Paul's list of dates and times.  
**CARRIED**

\*\* Note: the answering machine message should be changed Fri. Dec. 21 to detail coverage.

ii. **Unpaid LOA (2 3/4 days) of Paul's Xmas Holidays**

Paul explained how he had not been off to the Review Board 2 days this month but rather 1/2 day only. Subtracting the resultant 1 1/2 days from the 2 3/4 days leaves 1 1/4 days remainder. In recognition of the long hours put in on the recent arbitration the Executive approved the following motion:

**MOVED:**Diether/**SECONDED:**Hutchison

That we grant PT pay for the 1 1/4 days in recognition of the extra time put in on the recent arbitration.  
**CARRIED**

iii. **Executive Planning for '91**

Paul wanted to remind us how valuable last years planning sessions had been. The Executive decided to devote the Feb. 28th meeting to planning as a start.

7. **SECRETARY-TREASURER'S REPORT**

i. **CM Oliver - David Levy**

DL has not yet provided to Polly the information and figures she has requested. Polly will write DL a letter this time so he must answer query.



**ii. Month End and 1991 Budget Preparations**

**MOVED:**Hutchison/**SECONDED:**Jenkinson

That Polly and Denise Field be booked off all day Jan. 18 & 22, 1991 for month end and drafting of a preliminary budget.

Polly asked everyone to look at last year's budget, to see if there were any areas we could give her direction on even now.

- include new office position, salary & benefits in salaries line
- created new line for booking off funds
- increase courses & conferences
- increase donations
- check on subscriptions
- increase medical benefits/members
- increase newsletter
- decrease office supplies
- increase rent

It was brought up that we should be looking at a modernization and amalgamation of our computer hard and soft ware. As well we should hook up to Solinet (CUPE Link). S. Montgomery estimated \$10,000 would be likely. Paul said we could get the appropriate person from the CUPE regional office to survey our status and make recommendations.

**8. COMMITTEE REPORTS**

**i. Grievance Committee**

See newsletter

**Contract Committee**

**MOVED:**Hutchison/**SECONDED:**Diether

That the Contract Committee be booked off Jan. 8, 1991 from 1:00 - end of day.

**CARRIED**

**iii. Health & Safety**

No report

**iv. Communication Committee**

Fri. noon to label December newsletter.

**v. Education Committee**

Harrison: all persons were confirmed for their 1st choices.

**9. TRUSTEE'S REPORT**

Denise brought our attention to the fact that ballot boxes should be locked when used to collect ballots.

**10. NEW BUSINESS**

SM - dates books for Executive members tabled until the next meeting.

Mtg. was adjourned at approximately 6:00 p.m.