



**association of university and college employees**

September 17, 1980

R.A. Grant  
Director  
Employee Relations  
Campus Mail

Dear Mr. Grant:

Three important Union Committees are preparing to meet with their counterpart University Committees in the near future. Those Committees are the Benefits Committee, the Bi-Weekly Pay period Committee, and the Job Evaluation Committee. The functions of these Committees have been enshrined in our collective agreement.

As these Committees are on the verge of discussing issues of mutual concern, we are requesting that you arrange the necessary time off with pay for our members when the Committees meet jointly.

Members of the Bi-Weekly Pay Period Committee are:

Nancy Wiggs - Law  
Linda Tretiak - Co-ordinator of Health Sciences  
Vicki Ayerbe - Centre for Continuing Education

There is presently one vacancy on this Committee and as soon as it is filled we will notify the University.

Members of the Benefits Committee are:

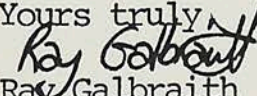
Judy Wolch - Commerce  
Nancy Wiggs - Law  
Patricia Whitford - Finance

There are presently three vacancies on this Committee and as soon as they are filled we will notify the University.

Members of the Job Evaluation Committee are:

Irene McIntyre - Geology  
Sharon Newman - Physical Education  
Lindia Tretiak - Co-ordinator of Health Sciences  
Murray Adams - Serials - LPC  
Ann Hutchison - Reading Rooms, Main Library

We hope that the above request presents you with no difficulties. If there are any problems, please contact us as soon as possible so that we may rectify them to our mutual satisfaction.

Yours truly,  
  
Ray Galbraith  
Secretary-Treasurer  
AUCE Local #1