

JANUARY 1985

MEMBERS OF PRESIDENT'S ADVISORY COMMITTEE -- SAFETY, SECURITY AND FIRE PREVENTION

CHAIRMAN:

Mr. R.A. Grant 2509

SECRETARY:

Miss K. Shaw (AUCE) 5478

Ass't-Chief S. Affleck 224-5415

Mr. H. Bless 6663

\* Mr. J. Bremner 4521

Mr. E. de Bruijn 4555

Mr. T Derouin (IUOE 882) 4185

Dr. J.B. Farmer 3296

\*R\* Ms M. Flores 2811

\* Dr. J.R. Gregg 5744

Mr. D.R. Haller 5543

Mr. D. Harper (TAU) 4654

Mr. R.L. Henkelman (CUPE 116) 3419

Mr. T. Herbert 5811

\* Ms Estelle Lebitschnig (AUCE) 3350

Ms Lynne McManus 82-7011

\* Miss B. Medic (AMS) 434-5109

\* Mr. D. Napier (CUPE 116) 3419

\*R\* Mr. W. Rachuk 2643

Miss O. Rumen 2652

Mr. D. Slavens 6374

Mr. G. Sloan (CUPE 116) 6522

\* Mr. R.D. Wild 5315

OBSERVERS:

Mr. R. Black 228-7644

\* Mr. D. Shaw 273-2266

\* Indicates absence at last meeting

\*R\* Indicates absence with regrets

RECEIVED  
FEB 22 1985  
A. U. C. E.

MINUTES OF THE SAFETY COMMITTEE HELD JANUARY 22 AT 10:30 A.M. IN THE BOARD AND SENATE ROOM

Mr. Grant opened the meeting by introducing David Harper who replaces Ed Wishnow as the representative from TAU.

Mr. Grant conveyed regrets from Ms Flores and Mr. Rachuk. Prior commitments prevented their presence at this meeting.

Adoption of the minutes

Mr. Slavens moved, seconded by Mr. Derouin, that the minutes of the last meeting be adopted. The motion PASSED.

Miss Shaw presented the minutes from July 1984. The committee asked to review them until the next meeting.

A. BUSINESS ARISING FROM MINUTES OF THE LAST MEETING

1. Ventilation ports -- Toxic emissions

Mr. Derouin told the committee that the present arrangements which notify workers of toxic fumes is inadequate. He suggested that this matter be looked into further and that the labelling system be re-instituted. Discussion followed indicating that the communication between Department heads, local safety committees and workers needed improvement. When signs were posted indicating that a worker should check with someone before entering the area, often the sign was not completed.

+ + Mr. Derouin moved that letters be sent to departments stressing the importance clear and complete information. The committees were to be instructed to review the matter on their next inspection. The motion was seconded by Mr. Slavens. It was PASSED.

2. University Safety Committee

Mr. Grant presented the proposal for the new structure of the campus safety committee. He pointed out that all of the University, with the exception of Student Health, would be under one director.

The figures on Exhibit 2 should be changed in 2 places. Under UNIVERSITY HEALTH AND SAFETY COMMITTEE, 16 members should be changed to 17 members. In the left column, 8 Faculty ... becomes 9 Faculty ...

The committee understood that the Workers' Compensation Board had accepted the proposal in principle. The committee was asked to review the report for discussion at the February meeting.

Mr. de Bruijn recommended that the director report to the Vice-President instead of to the head of Personnel.

(Continued over)

## B. NEW BUSINESS

### 1. Flammable/Combustable Liquids

This item was re-scheduled to the February meeting.

### 2. Dangerous Goods

Mr. Herbert told the committee of the transporting of dangerous goods to and from campus. It seems there is no standard procedure. He presented the IATA requirements. He pointed out that the employee who signs the document takes personal responsibility for the item being shipped.

- + Mr. Herbert moved, seconded by Mr. Slavens, that the Purchasing Department develop a University policy using IATA requirements and ensure necessary procedures for dangerous cargo be put in place as soon as possible. The Department is to advise us of the policy. In turn each department is to be made aware of the danger that exists and have its safety committee do follow up. The motion PASSED.

### 3. Accident and Industrial Disease Report

Mr. Herbert presented a review of 1983 and 1984. He pointed out that although the frequency of accidents is fewer, the severity is higher; there were fewer claims, but longer time off.

He praised Physical Plant and Food Services that their rate had gone down.

### 4. Traffic and Security Report

Mr. Slavens related an incident where a Traffic and Security worker found a box on the street. Because the box was labelled "Asbestos for burial", the RCMP removed it and gave it to Biohazards.

Mr. Grant stated there was a need to find out if it was radioactive. It seemed that the Hazardous waste truck was not securing their loads.

Mr. Herbert was asked to check with Mr. Rachuk and report back to the committee on this matter.

Concerning the November statistics, Mr. de Bruijn pointed out that it seemed at 123 keys were lost but 213 were found. Mr. Slavens suggested that perhaps the 3's were a typing error and that the figures should read : lost - 12, found - 21.

## NEXT MEETING

TUESDAY, FEBRUARY 26, 10:30 - 12:00.  
BOARD AND SENATE ROOM